

STUDIO POLICIES

Scheduling Policy

Lesson Schedules and Fees: Students will be scheduled at one lesson per week. If paying on a monthly basis, the student must commit to 4 lessons that month. Monthly payment is expected the first week of every month. If paying on a lesson-by-lesson basis, the payment is expected before the lesson. All lessons take place in the student's home and lesson rates include gas and travel expenses. Distance greater than 20 km from Sherwood Park may be subject to increased fees.

Statutory Holidays: Lessons will not be taught on statutory holidays. If a lesson happens to fall on a stat holiday, the student can either receive a discounted price for the month or reschedule to another day in that week.

Christmas Break: Lessons will not be taught December 22 - January 4.

Withdrawal Notice

If withdrawing from lessons, notice must be given at least 28 days before the end of the month. If less than 28 days notice is given, tuition for the month will still be charged in full as a cancellation fee.

Student and Parental Expectations

Weekly Lesson Length: 30 minute lessons are recommended for beginners in their first few years of study. 60 minute lessons are recommended for intermediate and advanced students who are wanting to progress more rapidly.

In-Home Lesson Environment: The lesson environment in your home should be a quiet place with few interruptions. If pets are distractive, they are asked to be removed from the lesson environment. A parent or responsible adult must also be at home during the lesson.

Required Materials (piano lessons): Students must have their own piano or keyboard with all 88 keys. Students are also required to have their own piano books. I recommend the Faber Piano Adventure series including the lesson and theory book. The level of book needed will depend on the age and experience of the student. These books can be found on Amazon or at local music stores.

Required Materials (oboe lessons): Students must have their own oboe to play. If searching for an oboe to purchase and unsure where to start, I can help with this process. No method

books are needed to purchase although purchase of repertoire may be required at certain points.

Practice: It is important for students to have daily, uninterrupted practice time. Beginner students should practice approximately 15 minutes at least five days a week. As a student's level increases, their practice time should also increase. I will go over effective practice techniques and goal setting with students.

Missed Lesson Policy: No refunds or make-up lessons will be offered for lessons missed by the student, except in special circumstances such as prolonged illness. This includes cancellations for family vacations and school-related events. If a student or immediate family member is sick and at least 8 hours of notice is provided, I will provide a reschedule date. Lessons canceled by the teacher will be rescheduled or a refund will be offered.

Parental Involvement: Parents have the option to sit in on lessons and observe if requested. Parents are also asked to sit with children under 8 years of age during practice time to read the teacher's instructions and ensure they are being followed.